

MINUTES of the REGULAR MEETING
of the BOARD of COUNTY COMMISSIONERS
of SAN MIGUEL COUNTY, NEW MEXICO



HELD TUESDAY, NOVEMBER 9, 2021

ZOOM LINK is active. At least 72 hours in advance of this meeting, the following agenda for today's meeting was posted and available for public inspection on the San Miguel County Website at www.co.sanmiguel.nm.us and available in hard copy at the office of the San Miguel County Manager.

1. CALL TO ORDER

Chairman Harold Garcia called the meeting to order at 2:00 PM at the San Miguel County Administration Complex located at 500 West National Avenue, Suite 200, Las Vegas, New Mexico 87701.

2. ROLL CALL

Chairman Harold Garcia present, Vice-Chairman Janice Varela present, Commissioner Max Trujillo present, Commissioner Martin Sena present, and Commissioner Kenneth Medina present.

A quorum is present.

3. PLEDGE OF ALLEGIANCE

Commissioner Kenneth Medina led the Chambers in the Pledge and Salute to the NM flag,

4. SALUTATION TO THE NEW MEXICO STATE FLAG:

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures."

Commissioner Martin Sena played the national anthem on the trumpet in honor of US Armed Forces Veterans.

5. APPROVAL OF AGENDA

Motion made by Chairman Harold Garcia to approve Agenda. Second by Commissioner Kenneth Medina. Motion carried.

6. APPROVAL OF MINUTES

a. **7-26-2021-SM**

Motion to Approve minutes of 7-26-2021-SM made by Commissioner Max Trujillo. Second by Commissioner Martin Sena. Motion carried.



b. 10-06-2021-SM

Motion to approve minutes of 10-06-2021-SM made by Commissioner Martin Sena. Second by Vice-Chairman Janice Varela. Motion carried.

c. 10-12-2021-RM

Motion to approve minutes of 10-12-2021-RM made by Commissioner Kenneth Medina. Second by Commissioner Martin Sena. Motion carried.

7. PUBLIC INPUT FORUM

Four citizens signed up for Public Input:

Georgina Ortega Angel complained that the Las Vegas Land Grant Committee was not notified on the Kings Stadium cleanup.

Emilio Aragon also complained that the Las Vegas Land Grant Committee was not notified about on-going projects that the County has on Land Grant property.

Manuel Garcia spoke on on-going concern about Planning and Staffing with the increased funding to be received on the recently passed federal bill funding infrastructure. Covid continues to put pressure on hospitals.

Ernesto Lujan asked why horses are not allowed for grazing tax allowances. He also complained that the Las Vegas Land Grant Committee is not being informed about county operations. He stated the County is in the land grant.

NEW BUSINESS

8. REGULAR BUSINESS

a. OATH OF OFFICE FOR DETENTION CENTER

Warden Antonio Padilla introduced Detention Officers who have been elevated from Cadet to Officer Status and two promotions and asked Chairman Harold Garcia to administer the Oath of Office for Detention Center Officer of San Miguel County.

The officers instated are: Justin de Herrera and Gerald Encinias.

Arlene Alejandro Lopez promoted to Sergeant.

Fernando Lopez promoted to Lieutenant.

b. RESOLUTION SUPPORTING THE NEW MEXICO COUNTIES 2022 LEGISLATIVE PRIORITIES

County Manager Joy Ansley asked for approval of the resolution supporting New Mexico Counties 2022 Legislative Priorities, which are: HB2 Appropriations for Detention Reimbursement, Prisoner Transport and Extradition and RISE funding; Law Enforcement Protection Fund and Courthouse Funding. These priorities will streamline funding structures from legislative appropriations to counties.

Motion to approve Resolution Supporting the New Mexico Counties 2022 Legislative Priorities made by Vice-Chairman Janice Varela. Second by Commissioner Max Trujillo. Motion carried.

c. RESOLUTION TO SUPPORT FUNDING TO EXPLORE CHALLENGES OF EARLY CHILDHOOD EDUCATION

Vice Chairman Janice Varela invited Ms. Elizabeth Ratzlaff to the podium to answer questions regarding Resolution SMC-10-09-21-02. Vice Chairman Janice Varela read the proclamation which states that the Local Early Childhood Systems Building Grant would increase parent/caregiver awareness of early childhood services and maximize funding to establish an Early Childhood Coalition coordinator to be housed at the GRACE center at the West Las Vegas campus. An early childhood community needs assessment and development and implementation of a strategic plan to enhance childcare, education, food welfare and family support programs in our county where roughly 60% of children live in poverty. The grant would be for \$150,000 for the first year with additional two years availability.

Motion to approve Resolution SMC-10-09021-02 made by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion carried.

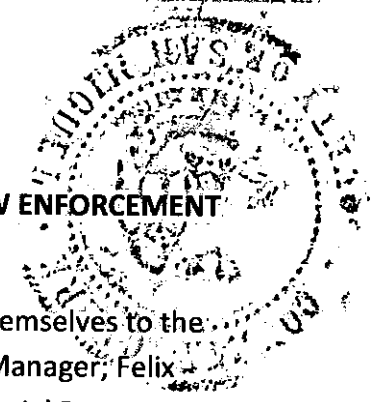
d. FAIR MARKET RENTS 2022

Ms. Betty Valdez, Director of San Miguel County Housing Authority was not present due to scheduling conflict. County Manager Joy Ansley recommended that items 'D' and 'E' be tabled.

Motion to table Fair Market Rents 2022 and Emergency Housing Vouchers Amendment Administrative Plan made by Commissioner Martin Sena. Second by Vice Chair Janice Varela. Motion carried.

- Due to pressing concerns, Sheriff Chris Lopez asked if item 'V' could be moved up to be heard.

Motion to ratify the agenda and move item 'V' to be heard made by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion carried.



v. AMENDMENT OF MEMORANDUM OF UNDERSTANDING FOR LAW ENFORCEMENT ASSISTED DIVERSION PROGRAM (LEAD)

Sheriff Chris Lopez asked his associates on the LEAD team to introduce themselves to the Chamber and their roles in the LEAD program: Tiffany Abeyta, Program Manager; Felix Jaramillo, Evaluator; Susan Wetherhall, Case Manager; Cleo Gonzales, Special Program Manager at the District Attorney's office; and Captain Dale Waggoner, New Mexico State Police Las Vegas station. Other team members – not present – are San Miguel Detention Center, Las Vegas Police Dep't., Highlands University Police. The amended MOU has signatures of all involved parties.

Motion to approve Amendment of Memorandum of Understanding for LEAD made by Commissioner Kenneth Medina. Second by Vice Chairman Janice Varela. Motion carried.

e. EMERGENCY HOUSING VOUCHERS AMENDMENT ADMINISTRATIVE PLAN

Tabled, refer to Motion made on item 'D' Fair Market Rents.

f. COUNTY MANAGER'S REPORT*

County Manager Joy Ansley informed the Commission the City of Las Vegas has asked for a monetary contribution for a road-paving project on National Avenue from LVPD headquarters to New Mexico Avenue. Discussions and decisions forthcoming.

Manager Ansley informed the Commission NM Counties insurance appraiser and evaluator will be touring county buildings and facilities to conduct an Insurance Review the week of 11-15-2021.

Manager Ansley informed the Commission that OSHA has issued a vaccine mandate for employers of over 100 employees. A lawsuit has been filed in the Court of Appeals so standards are on hold until the Court adjudicates. OSHA initially set the deadline for November 30. A special meeting may need to be scheduled.

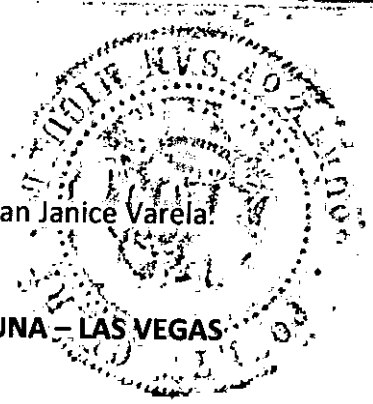
Vice Chairman Janice Varela requested covid-19 updates until the pandemic subsides.

*For Informational Purposes Only.

g. RATIFICATION OF CAPITAL APPROPRIATIONS PROJECT NO. 21-F2859, PURCHASE AND EQUIP VEHICLES AND HEAVY MACHINERY FOR PUBLIC WORKS

County Manager Joy Ansley asked for ratification of her signature on appropriation of \$50,000 approved in January 2021. The funding is for heavy equipment for Public Works.

Motion to ratify Capital Appropriations No. 21-F2859 made by Vice Chairman Janice Varela.
Second by Commissioner Kenneth Medina. Motion carried.



**h. PROPOSED PROPERTY LEASE FOR TRANSFER STATION AT CAMP LUNA – LAS VEGAS
LAND GRANT****

County Manager Joy Ansley stated this Agenda item is at the request of the Las Vegas Land Grant, and Chairman Harold Garcia asked for LVLG representative to speak on the matter. Ernesto Lujan and Georgina Ortega Angel approached the podium. Mr. Lujan asked for a negotiation of a new contract for the Camp Luna waste collection transfer station. The original contract was signed in 1999 for 20 years. He indicated that fair rent be negotiated as the rental in 1999 was set at \$1 per year. Commissioner Kenneth Medina asked if LVLG should meet for negotiations with Planning and Zoning, Public Works, County Manager and County Attorney. Georgina Ortega Angel asked to include a land contamination clause in the contract for clean-up. Emilio Aragon also indicated that fair rent pricing be discussed.

Commissioner Max Trujillo asked if Public Works should begin seeking other locations for the transfer station. Commissioner Trujillo indicated that the County has been acting in good faith most especially with the large amount of clean-up of trash, tires and mattresses that were cleaned from Kings Stadium.

Chairman Harold Garcia stated that the LVLG was well-informed about the clean-up process as he met with Ms. Ortega-Angel at her home a couple of times, and once at Traveler's Café with Andres Aragon, Emilio Aragon and Ernesto Lujan. Messages were left with several members of the LVLG to contact Manny Martínez, Las Vegas Hispano Chamber of Commerce, who facilitated the clean-up. It is not the fault of the County that messages were not relayed to fellow LVLG board members. The County undertook this much needed clean-up of this historical site because it was necessary and at the request of numerous taxpayer citizens. (Total cost for the clean-up was \$12,000 all funded by SMC.)

**Discussion Item.

i. DISCUSSION OF WIND ORDINANCE*

County Manager Joy Ansley stated this item is on the Agenda at the request of Commissioner Max Trujillo. Commissioner Trujillo wanted this ordinance on Agenda to raise concern on this forthcoming economic development as SMC is being used as a through-fare in electric transmission of renewable energy. SMC and its citizens can benefit from renewable energy transmission and creation. Manager Ansley is seeking professional consultation on the current wind ordinance.

*For Informational Purposes Only.



j. DISCUSSION OF LODGER'S TAX*

County Manager Joy Ansley stated that our current Lodger's Tax Ordinance is being presented on the Agenda to encourage discussion and amending the current ordinance to include Airbnb, short-term rentals and similar apps that take reservations for lodging and attaining the Lodger's Tax. Planning and Zoning Supervisor Amanda Salas will host a Lodger's Tax Board on November 30th.

*For Informational Purposes Only.

k. DISCUSSION OF ECONOMIC DEVELOPMENT*

County Manager Joy Ansley recommends to increase Economic Development in SMC would create a collaborative board with neighboring counties and municipalities. The County has emerging opportunities in alternative power, rodeo and other destination attractions. The board will hire a director that will coordinate with all members to determine actionable development. Salary can be shared between board members by percentage. Manager Ansley has invited neighboring governmental bodies to participate in a brainstorming meeting to be set.

*For Informational Purposes Only.

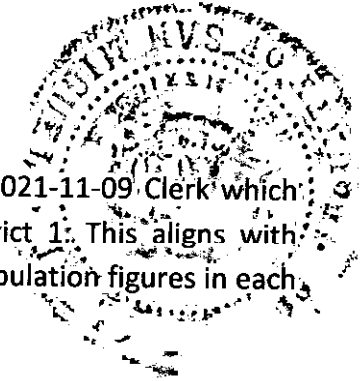
l. ARPA FUNDING (a) Project Funding Request Form (b) Project Presentation, Consideration & Prioritization

County Manager Joy Ansley informed that the money allotted to SMC through ARP funding is \$2,649,118.50. Some of the proposed projects funded through ARP that have already been funded by SMC General Fund budgeting – Detention Center IT/Security upgrades of \$310,000; SMC Sheriff's new office \$200,000; and Assessor's Pictometry \$208,000 - would free up \$718,000 in the General Fund budget. Proposed projects listed in the ARP spreadsheet with the exception of the above named projects and the E. Pecos MDWCA sewer project are being presented for funding requests.

Motion to approve the Revisions listed above to the ARP Funding Projects list made by Vice Chairman Janice Varela. Second by Commissioner Max Trujillo. Motion carried.

m. RESOLUTION NUMBER 2021-11-09 CLERK

County Clerk Geraldine E. Gutierrez asked for approval of Resolution 2021-11-09 Clerk which moves Precinct 27.1 from Commission District 3 to Commission District 1. This aligns with population requirements outlined in Census numbers and near-equal population figures in each Commission district in SMC.



Motion to approve Resolution 2021-11-09 Clerk made by Commissioner Kenneth Medina. Second by Commissioner Martin Sena. Motion carried.

- Commissioner Martin Sena requested that item 'Q' be moved up to be heard at this juncture of the meeting.

Motion to move item 'Q' to be heard now made by Commissioner Martin Sena. Second by Commissioner Kenneth Medina. Motion carried.

q. OVERVIEW OF THE ROAD VIEWING HELD IN THE VILLAGE OF VILLANUEVA, NEW MEXICO ON THURSDAY, OCTOBER 14, 2021

County Manager Joy Ansley informed the Commission that the road in question is a section of CR B29A which heads south behind the Villanueva Post Office and is named La Gruta Road, crosses El Pueblo Road and connects to Camino Real approximately 300 yards in length and connects to CR B29E. The Road Viewing Committee are Adelaido Trujillo, Daniel Encinias, and Anthony Martinez. The Road Viewing Committee feels that the existing road has not been maintained and would require an enormous amount of materials, time and money. The Committee also feels that road ownership is in question and that there are encroachments on this road by some residents. There is full access at both ends of the road, and would not be cost effective. The Committee does not recommend adoption.

Twenty-five concerned citizens attended the Viewing and signed-in. Gilbert Ortiz filed Petition #CR-2021-001.

■ Discussion:

Citizen Kenneth Baca spoke in opposition to the road being adopted and stated the road is an arroyo and that NM statute Sect. 3-41-1 protects arroyos. He also stated that the length of the road has two access points which lead to the same area.

Citizen Jose Maria Chavez spoke in opposition to the road being adopted because of water runoff as the road is an arroyo.

Citizen Eileen Ortega spoke in support of the road being adopted. She stated that it has always been a road and not an arroyo and was maintained by the County until 2010. There are properties that are land-locked because of the illegal encroachments by certain residents off

this road. Ms. Ortega stated that the road is culturally and historically significant to the Village of Villanueva. The road has become an arroyo due to lack of maintenance.

Citizen Anna Lee Torres spoke in support of the road being adopted. Ms. Torres stated that it has been a road since she was a young girl.

Citizen James Ortiz spoke in support of the road being adopted. Mr. Ortiz claimed it has become an arroyo due to lack of maintenance. Mr. Ortiz also reiterated the cultural significance this road represents to community festivals and its founding history.

Vice Chairman Janice Varela re-iterated that the Road Committee declined support of adoption. Vice Chairman Varela also raised concerns on the legality of the ownership and that there is a court judgement of the road. Vice Chairman Varela also feels the road is cost prohibitive due to the scope of work. Road Foreman Mr. Arnold Lopez, upon questioning by Vice Chairman Varela, indicated this is a decision for the Commission to undertake and that his role is to support the decision of the Commission.

Commissioner Martin Sena, a lifelong resident of the area, indicated in his recollection this road has always been a road, and is culturally significant to the El Valle communities.

Commissioner Kenneth Medina asked County Attorney Dave Romero Jr. on his knowledge of ownership or other legal court concerns about this road that would hinder road adoption. County Attorney Romero indicated that the road had been maintained by the County in the past; and that there have not been any actual proceedings of judgements about this road, that he is aware of.

Chairman Harold Garcia, raised the issue of cultural significance of this road. As a child, Chairman Garcia remembers using this road during his elementary school years. The Fiestas of Santiago held by Our Lady of Guadalupe held every July allows traffic overflow options. Chairman Garcia also stated that SMC Public Works Road Dep't had maintained the road in the past.

Motion to adopt the Villanueva La Gruta road made by Chairman Harold Garcia with instruction that the Village co-operate with Mr. Jose Maria Chavez and all concerned citizens to address the encroachment issues. Second by Commissioner Martin Sena.

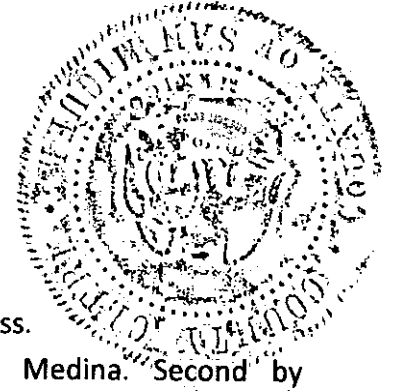
ROLL CALL:

Chairman Harold Garcia – Yes

Vice Chairman Janice Varela – No

Commissioner Max Trujillo – Yes

Commissioner Martin Sena – Yes



Commissioner Kenneth Medina – Yes.

Motion carried.

- Chairman Harold Garcia asked for a motion for a five minute recess.

Motion made for five minute recess by Commissioner Kenneth Medina. Second by Commissioner Martin Sena. Motion carried. Recess entered into at 4:16 PM.

- Meeting Called Back to Order by Chairman Harold Garcia at 4:22 PM.

n. REVISED JOB DESCRIPTIONS: Planning and Zoning Land Use Compliance Specialist; Information Technology Specialist; Information Technology GIS

Human Resource Director Eileen Sedillo asked for approval of these revised job descriptions. Planning and Zoning Supervisor Amanda Salas and Mr. Felix Chavez revised Land Use Compliance Specialist. IT Specialist Eugene Gonzales informed HR that former IT Manager Diego Trujillo had submitted revised job descriptions for IT Specialist and IT GIS.

Motion to approve revised job descriptions for Land Use Compliance Specialist, IT Specialist, IT GIS made by Commissioner Kenneth Medina. Second by Commissioner Max Trujillo. Motion carried.

o. JOB DESCRIPTION: Clerk’s Office Bureau of Elections Administrative Assistant (New Position)

Human Resource Director Eileen Sedillo asked for approval on the job description for the new position of Bureau of Elections Administrative Assistant.

Motion to Approve Job Description Clerk’s Office Bureau of Elections Administrative Assistant made by Vice Chairman Janice Varela. Second by Commissioner Martin Sena. Motion carried.

p. DEPARTMENT HEAD UPDATES*

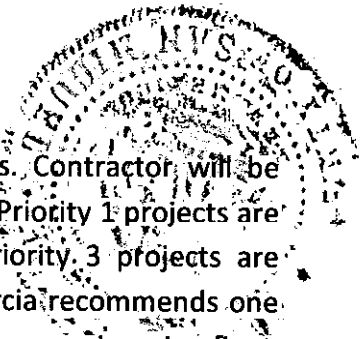
a. Classification and Compensation Study

Human Resource Director Eileen Sedillo informed the Commission Phase I is underway by staff submitting Position Description Questionnaire (PDQ) to supervisors by November 17, and Supervisor input due December 3 to HR. Vincent Yermal of S Resources will then review the PDQs and schedule select interviews and will submit his findings. There are four phases to this process.

b. Design of NMDOT Call for Special Projects

c. Timeline of design/construction for NMDOT Call for Special Projects

Public Works Supervisor Gerald Garcia provided the schedule of engineering design specs for the funding received from NMDOT. The State has stipulated fund must be used by June 20,



2025. January/February is the deadline for RFP from engineering firms. Contractor will be confirmed by March, and construction beginning in May 2022. Recap the Priority 1 projects are Pendaries CR A34; Los Vigiles CR A11A; Storrie Lake Project CR23. Priority 3 projects are Sheridan CR A25A; Chapelle CR B27; Bernal CR B26A. PW Supervisor Garcia recommends one engineer for the projects, if the Commission would like to have two or three engineering firms on the project it needs to be listed on the RFP. Chairman Harold Garcia would like to attain the services of at least two or more firms working on these projects. Price is a factor and so is professionalism and drive competitive pricing by opening the RFP to more than one firm. Commissioner Max Trujillo agrees with this assertion. Finance Director Melinda Gonzales said that by granting RFP to several firms it would force competitive bidding between the firms granted the RFP.

d. October Monthly Road Report

Road Foreman Arnold Lopez informed that blading has been on-going but not as often as the norm due to dry dusty environments. Maintenance on equipment is on-going. PW has shipped and transferred materials to Pecos and other locations. PWD is prepared for snow.

Commissioner Max Trujillo asked for an update on the bridge work in Cañoncito. Mr. Lopez is awaiting quotes for replacement of decks from contractors. Four bridges need deck replacement; quotes are forthcoming and then budget determination to begin work on these severely impacted decks. The San Geronimo Bridge faces a particular type of tire erosion on the deck because drivers are avoiding the runners. Object markers have been installed to force driving on the runners to minimize 2"x4"s erosion. Franken Construction is contractor on the San Geronimo bridge.

q. OVERVIEW OF THE ROAD VIEWING HELD IN THE VILLAGE OF VILLANUEVA, NEW MEXICO ON THURSDAY, OCTOBER 14, 2021

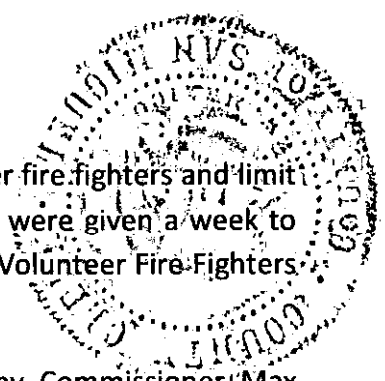
Item moved to be heard after item 'M'.

r. REQUEST TO PUBLISH PROPOSED HEMP, MEDICAL AND RECREATIONAL CANNABIS ORDINANCE NO. 11092021-P&Z

County Manager Joy Ansley asked for permission to advertise a Public Hearing at the next Commission Meeting. Commission granted administrative permission.

s. VOLUNTEER FIRE DEPARTMENT STANDARD POLICY

Fire Chief Andrew Duran introduced a 40-page Fire Department Volunteer Policy in writing what has been practiced in the past as Standard Procedures. Drug use, smoking and driving policy, and not going on calls in personal vehicles, gun policy and administrative structure at



each of the VFD. This Policy clarifies County expectations of the volunteer fire fighters and limit liability as equipment is expensive. Each departmental volunteer Chiefs were given a week to review and provide commentary – only three responded. All Chiefs and Volunteer Fire-Fighters will be signed off on this Policy.

Motion to adopt Volunteer Fire Department Standard Policy made by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion carried.

- Fire Chief Andrew Duran informed the Commission that the Communications array on Turkey Mountain is being installed this week. The hurdle is simultaneously removing and replacing the antenna/microwaves. There are some equipment/parts on back-order. Chief Duran places the completion rate at around 85%.

t. RECOMMENDATION TO AWARD DETENTION CENTER TELEPHONE SERVICE TO SECURUS TECHNOLOGIES

Warden Antonio Padilla recommended the Commission to award Detention Center Telephone Service to Securus Technologies who are currently under contract. Two companies responded to the RFP. There are no direct costs to the County.

Motion to award Detention Center Telephone Service to Securus Technologies made by Vice Chairman Janice Varela. Second by Commissioner Martin Sena. Motion carried.

u. CONTRACT BETWEEN SAN MIGUEL COUNTY AND SAN JUAN COUNTY FOR HOUSING JUVENILE DETAINEES

Warden Antonio Padilla informed the Commission the County needs to add an additional juvenile detainee contract in case Bernalillo County is unable to accommodate juveniles.

Motion to approve San Miguel County and San Juan County for Housing Juvenile Detainees made by Commissioner Kenneth Medina. Second by Commissioner Max Trujillo. Motion carried.

v. AMENDMENT OF MEMORANDUM OF UNDERSTANDING FOR LAW ENFORCEMENT ASSISTED DIVERSION PROGRAM (LEAD)

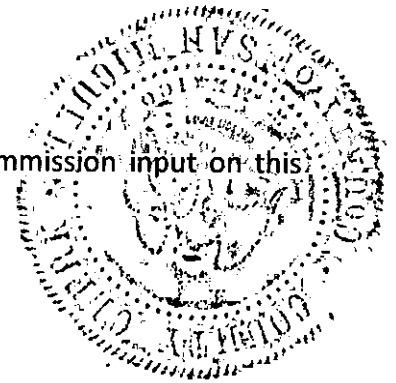
Discussion and action of item 'V' moved to be heard after item 'D'.

w. REALLOCATION OF ROADS FOR 2022 LGRF FUNDING*

Public Works Supervisor Gerald Garcia informed the Commission that the following will be submitted for 2022 LGRF Funding on three projects:

School Bus – San Ysidro CAP – Los Vigiles SP – Pendarie

PW Director Gerald Garcia will submit a new Resolution based on Commission input on this item.



*For Informational Purposes Only

9. BOARD OF FINANCE MEETING

a. RESOLUTION 2021-11-09-F1

Finance Director Melinda Gonzales submitted to the Commission an updated budget resolution and described how the following Funds are affected and budgeted:

LGRF agreements for Pendaries, San Ysidro and Los Vigiles – two of these projects received match waivers and one a match requirement. The State's share is \$358,677 and County share \$30,000. These will be budgeted in Fund 202, and match transfer coming from Fund 704.

LGTPF funds for two funds numbering \$3,316,734.86 and 1,395,183.76. State share is \$4,476,322.69 and County match is \$235,595.93. These will be budgeted in Fund 704, and match transfer coming from Fund 704.

Fund 220 was over-budgeted by \$20,000. The discrepancy was noticed when entered into Tyler correctly. A BAR is needed to get LGBMS and the budget recap to agree with the Tyler system.

The County will receive \$1,000 for Educational and Enforcement Funds from NMDOT. These will be budgeted to Fund 310.

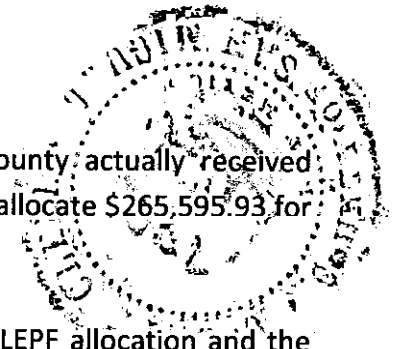
The County will receive a grant for STEP and ENDWI in the amount of \$7,593 for the period of October 1, 2021 through September 30, 2022. The budget increase will reflect at \$9,142.98 (this reflects fund carry-overs from grant period October 1, 2020—September 30, 2021. This is budgeted in Fund 314.

The County is set to receive ARP funding in the amount of \$5,298,237. SMC has already received \$2,649,118.50 for the first twelve months, and will receive \$2,649,118.50 for subsequent twelve months. Eligible costs must be incurred from March 3, 2021 through December 31, 2024 and expended by 2026. Funds budgeted in Fund 319.

SMC and NMDOH will enter into an MOA for a creation of a Local Response Plan and Healthcare Coalition Infectious Disease Plan. The MOA amount is \$30,000. Funds budgeted in Fund 319.

NMFA awarded SMC a \$50,000 grant for a Rodeo Arena Feasibility Study. Funds budgeted in Fund 320.

SMC budgeted \$544,000 for Equalization Gross Receipt Tax. The County actually received \$1,054,144.07 which is \$510,144.07 over what was budgeted. SMC will allocate \$265,595.93 for LGRF & LGPTF match-waivers. Funds budgeted in Fund 202.



SMC budgeted \$43,600 in revenues in Fund 750. \$23,600 is from the LEPF allocation and the other \$20,000 is what was expected from Village of Pecos as reimbursement for LEPF expenses. Pecos increased their reimbursement amount to \$40,000. Fund 750 budgeted revenue and expense fund will increase by \$20,000.

SMC was awarded \$2,400 Bulletproof Vest Partnership from the Bureau of Justice Assistance. Funds budgeted in Fund 753.

SMC will be receiving an additional \$216,791.86 from special CDBG CV funding, so an increase in budgeted revenues of \$216,791.04 and a transfer of 10% in amount of \$21,791.86 from Fund 704. There is a budgeted increase in expenditures of \$238,471.04.

Motion to approve Resolution 2021-11-09-F1 made by Commissioner Kenneth Medina. Second by Commissioner Max Trujillo. Motion carried.

b. RESOLUTION 2021-11-09-F2 (Fund 318)

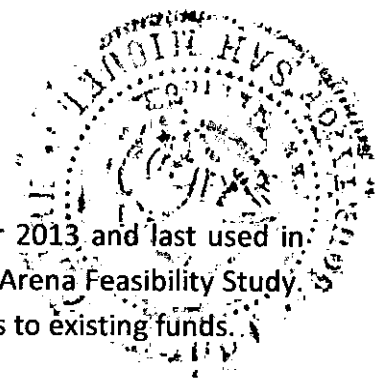
Finance Director Melinda Gonzales stated Fund 318 was created in 2013 for a Homeland Security Grant and has not been used since 2014. This fund will now be designated as Fund 318 for ARP funding. The resolution satisfies State law calling for a resolution to make changes to existing funds.

Motion to approve Resolution 2021-11-09-F2 (Fund 318) made by Commissioner Max Trujillo. Second by Commissioner Martin Sena. Motion carried.

c. RESOLUTION 2021-11-09-F3 (Fund 319)

Finance Director Melinda Gonzales stated this fund was created in July 2013, last used in 2014-15, and now would like to use this Fund as MOU with NMDOH Local Response/Infectious Disease Plan. The resolution satisfies State law calling for a resolution to make changes to existing funds.

Motion to approve Resolution 2021-11-09-F3 (Fund 319) made by Vice Chair Janice Varela. Second by Commissioner Max Trujillo. Motion carried.



d. RESOLUTION 2021-11-09-F4 (Fund 320)

Finance Director Melinda Gonzales stated Fund 320 created December 2013 and last used in 2014-15 and has been inactive. This account will be used for the Rodeo Arena Feasibility Study. The resolution satisfies State law calling for a resolution to make changes to existing funds.

Motion to approve Resolution 2021-11-09-F4 (Fund 320) by Commissioner Martin Sena. Second by Commissioner Kenneth Medina. Motion carried.

e. INDIGENT CLAIMS

Finance Director Melinda Gonzales submitted a list of Indigent Claims paid during month of September and asked for approval.

Motion to approve Indigent Claims made by Vice Chairman Janice Varela. Second by Commissioner Max Trujillo. Motion carried.

f. ACCOUNTS PAYABLE FOR THE MONTHS OF SEPTEMBER 2021

Finance Director Melinda Gonzales presented the Commission a listing of payments processed by the finance office and Bernalillo County on behalf of San Miguel. Finance Director Gonzales requested the Commission review and approve of the accounts payable report for the month of September.

Motion to approve Accounts Payable for the month of September 2021 by Commissioner Max Trujillo. Second by Commissioner Martin Sena. Motion carried.

g. BUDGET REPORT FOR THE PERIOD OF JULY 1, 2020 THROUGH SEPTEMBER 30, 2021*

Finance Director Melinda Gonzales provided a Budget Report from July 1, 2020 through September 30, 2021.

*For Informational Purposes Only.

h. JOURNAL ENTRY REPORT FOR THE MONTH OF SEPTEMBER 2021*

Finance Director Melinda Gonzales presented the Commission the Journal Entry Report of receipts physically entered in the system for the month September 2021 regardless of when they posted in the system.

*For Informational Purposes Only

i. RECEIPT REPORT FOR THE MONTH OF SEPTEMBER 2021*

Finance Director Melinda Gonzales presented the Commission with a Receipt Detail Report processed by the Treasurer's office for the month of September 2021.



*For Informational Purposes Only.

Chairman Harold Garcia asked for a motion to Adjourn Regular Meeting Session and enter Executive Session.

Motion to adjourn Regular Meeting and enter Executive Session made by Commissioner Martin Sena. Second by Commissioner Kenneth Medina. Motion carried. Executive Session was entered into at 5:32 PM.

EXECUTIVE/CLOSED SESSION

Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings Act, more specifically personnel matters regarding specific county Departments:

County Manager 6-month Evaluation

Attorney-Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act. More specifically:

- a. AVRH vs. San Miguel County
- b. Discussion of County Road C53B Vacation
- c. Underwood vs. San Miguel County

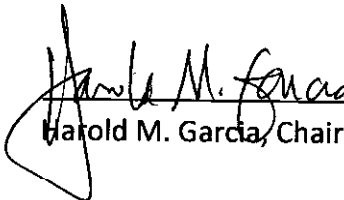
RESUME REGULAR COMMISSION MEETING

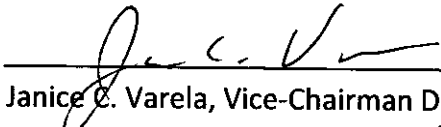
10. ADJOURNMENT

Motion to exit Executive Session and re-adjourn Regular Meeting made by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion carried.

Motion to adjourn Regular Meeting made by Commissioner Martin Sena. Second by Commissioner Kenneth Medina. Motion carried. Regular Meeting adjourned at 6:45 PM.


Approved this 15th day of December, 2021 as the Official Minutes of the Board of County Commissioners of San Miguel County New Mexico, of its Regular Meeting held November 9, 2021.


Harold M. Garcia, Chairman District 1

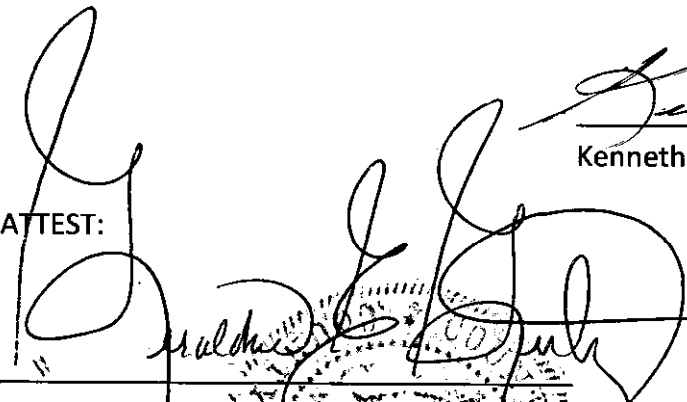

Janice C. Varela, Vice-Chairman District 2

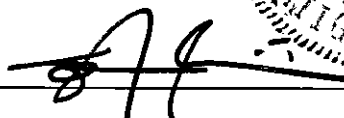

Max O. Trujillo, Commissioner District 3


Martin M. Sena, Commissioner District 4


Kenneth M. Medina, Commissioner District 5

ATTEST:


Geraldine E. Gutierrez, San Miguel County Clerk


Minutes submitted by Jacob P. Gonzales

NOTICE TO PEOPLE WITH DISABILITIES

If you are an Individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the San Miguel County Managers Office at (505) 425-9333 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the county at the above number if a summary or other type of accessible format is needed

